## **Technology-Enabled Activity Planning Document**

This document may help you plan your creation, as well as encouraging you to estimate how much time you will need to invest.

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| Title: | Team Research Presentation Assignment |
| Tool using: | Video Assignment in Virtual Classroom (Bongo) |
| Idea: | Allowing students to use this feature to show their solution to a workplace problem and to showcase their reseach and teamwork. |
| Curriculum integration: | Communicate clearly, concisely and correctly in the written, spoken and visual form that fulfills the purpose and meets the needs of the audience.  Respond to written, spoken or visual messages in a manner that ensures effective communication. Apply a systematic approach to solve problems.  Analyze, evaluate and apply relevant information from a variety of sources.  Show respect for diverse opinions, values, belief systems and contributions of others.  Interact with others in groups or teams in ways that contribute to effective working relationships and the achievement of goals.  Manage the use of time and other resources to complete projects. |

Now**,** identify what tasks are involved in your creation and estimate how much time it will take to complete them. It’s not a commitment to a particular approach, rather a guide for you to anticipate what will be required.

Enter an ‘X’ in any column next to a task your creation will entail, and then predict how long it will take you to do (in hours).

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| **[ X ]** | **Task** | **Est. time (in hrs)** |
| X | Generate ideas | 1 - 2 hours |
| X | Conduct research | 2 hours |
| X | Write script | 2 – 4 hours |
| X | Find graphics (don’t forget to attribute!) Open sources images to illustrate ideas | 2 hours |
| X | Record & edit video | 4 - 6 hours |
| X | Write copy (text) – Assignment Overview | 2 - 4 hours |
| X | Identify and remedy any accessibility barriers (e.g. captioning) | 1 – 2 hours |
| X | Review for errors | 1 - 2 hours |