Misunderstood Activity

I teach a media course where an audio program is to be written and produced. While the requirements for this group (of 3 or 4) work is clearly explained, the concept is not always carried through to a successful conclusion. Occasionally, a group will falter as the majority of the work is completed by two and the third group member is not engaged, despite many attempts to bring them into the fold. The group is required to select a team leader. Their task is to provide the professor with a list of roles and responsibilities and provide weekly updates to ensure the team as a whole is on task. The majority of the groups perform well – but it seems each year, there is at least one team that does not fairly assign and commit to equal work practices. Upon reflection, I would like to develop a one page 'contact' that clearly reflects hard-coded roles accompanied with timelines to provide added incentive to get to the project early and sustain team focus.

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