



CAREER PORTFOLIO

WHAT'S IN IT FOR ME?



ORGANIZE YOUR INFO

Are your career related documents and certificates all scattered in boxes or saved in random places on your computer or a cloud? Assembling a career portfolio will help you organize all your career information for easy retrieval.



STAY ON TOP OF EMPLOYMENT REQUIREMENTS

Your portfolio can serve as a dynamic repository and reminder for annual workplace requirements (e.g Vulnerable Sector Check, First Aid & CPR recertification etc.)



EVIDENCE OF EXCELLENCE

When asked about your professional development or career achievements and accomplishments, you can instantly share tangible evidence from your portfolio.



ALWAYS READY

Opportunities come up when you least expect it – having a career portfolio means you are always in a ready position to apply for an interview or an employment opportunity.

BE AHEAD OF THE CURVE GO DIGITAL!!