

## #6 – It's Alive

Many of the students who take online courses in the part-Time/CE discipline are also working full time. They find that time management is difficult as they try to juggle work, home life, and now academic courses. Course timelines and deadlines are sometimes hard to remember especially when students are taking more than one course. Weekly reading, assignment due dates and exams that are scheduled for short timelines can make it very difficult to remember.

By utilizing a course at a glance document, a document that lists all the readings, assignment, due dates, and exam dates in one easy to read page. This schedule also integrates into FOL, populating the due dates, and weekly reminders.

The Course at a Glance becomes a one-stop document for the flow of the complete course.