

Technology-Enabled Activity Planning Document

Title:	"Student Assessment [Assignment] Dashboard" Prototype
Tool:	Trello (https://trello.com)
Idea:	Set up a prototype/sample Assessment Dashboard for students to use as a model when setting up their own dashboards. The Dashboard will help students organize their assessments from all active courses and reduce the frequency of missed deadlines.
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Total Estimated Time:	17.0 hours

[X]	Task	Est. time (in hrs)
x	Gather assessment information for three sample courses.	4.0
x	Organize assessments based on type: group or individual.	0.5
x	Order the assessments chronologically within each type.	1.0
x	Create a Trello Board (Kanban style) with one LIST to represent each week of the course (7 or 14), add additional lists as necessary (i.e. submitted, removed, bonus).	1.0
x	Add tiles for each assessment within the weeks they are due.	3.0
x	Set due dates for each tile.	1.0
x	Choose a unique colour for each course, then set tile colours according to their respective course affiliation.	1.0

x	For group assessments, assign sample group members to the tiles. Consider separating group tasks for single assessment into multiple tiles, each assigned to individual group members.	2.0
x	Update the Board background with an OER image.	0.5
x	Share the prototype with two fellow faculty members and request feedback. Make revisions to the prototype if warranted.	2.0
x	Update Board share settings to "public view". Share the Board link and links to Trello tutorials/resources with students through the LMS.	1.0