

Technology-Enabled Activity Planning Document

This document may help you plan your creation, as well as encouraging you to estimate how much time you will need to invest.

Title:	MS Whiteboard Team Signup Board
Tool using:	MS Whiteboard
Idea:	Creating teams is one of the most awkward moments in my applied projects class. I'd like to let the class loose both physically and virtually to sign up and self serve with the projects and teams.
Curriculum integration:	This is part of the forming aspects of their project management course, where the team comes together and forms a project team, sets their norms and then is ready to pitch for a project.

Now, identify what tasks are involved in your creation and estimate how much time it will take to complete them. It's not a commitment to a particular approach, rather a guide for you to anticipate what will be required.

Enter an 'X' in any column next to a task your creation will entail, and then predict how long it will take you to do (in hours).

[X]	Task	Est. time (in hrs)
	Generate ideas	
	Conduct research	1 hr
	Storyboard	
	Write script	
	Find graphics (don't forget to attribute!)	2hrs
	Create graphics	

	Record & edit audio	
	Record & edit video	
	Write copy (text)	
	Design website (or style web authoring tool, like Scalar or Prezi)	1 hr
	Write code	
	Identify and remedy any accessibility barriers (e.g. captioning)	1 hr
	Review for errors	
	Other:	
	Other:	
	Other:	
	Other:	