## **Technology-Enabled Activity Planning Document**

This document may help you plan your creation, as well as encouraging you to estimate how much time you will need to invest.

|  |  |
| --- | --- |
| Title: | Mindmapping for presentations |
| Tool using: | Mindmup |
| Idea: | There are regular presentations to the group, asking people to reflect on a given topic or concept. Instead of asking learners to present orally, I would ask them to gather in groups and create a mindmap together with all of their ideas and present as a group. This activity could be done a few times to build confidence before transitioning to other ways to present information, either on their own or in smaller groups/pairs. |
| Curriculum integration: | Build upon presentation skills  Collaborative work  Demonstrate knowledge of core themes and concepts |

Now**,** identify what tasks are involved in your creation and estimate how much time it will take to complete them. It’s not a commitment to a particular approach, rather a guide for you to anticipate what will be required.

Enter an ‘X’ in any column next to a task your creation will entail, and then predict how long it will take you to do (in hours).

|  |  |  |
| --- | --- | --- |
| **[ X ]** | **Task** | **Est. time (in hrs)** |
| X | Generate ideas | 0.5 |
| x | Conduct research | 0.5 |
|  | [Storyboard](https://en.wikipedia.org/wiki/Storyboard) |  |
|  | Write script |  |
|  | Find graphics (don’t forget to attribute!) |  |
|  | Create graphics |  |
|  | Record & edit audio |  |
|  | Record & edit video |  |
| x | Write copy (text) | 0.10 |
|  | Design website (or style web authoring tool, like Scalar or Prezi) |  |
|  | Write code |  |
|  | Identify and remedy any accessibility barriers (e.g. captioning) |  |
| x | Review for errors | 0.10 |
|  | Other: |  |
|  | Other: |  |
|  | Other: |  |
|  | Other: |  |