## **Technology-Enabled Activity Planning Document**

This document may help you plan your creation, as well as encouraging you to estimate how much time you will need to invest.

|  |  |
| --- | --- |
| Title: | Mindmapping for presentations |
| Tool using: | Mindmup |
| Idea: | There are regular presentations to the group, asking people to reflect on a given topic or concept. Instead of asking learners to present orally, I would ask them to gather in groups and create a mindmap together with all of their ideas and present as a group. This activity could be done a few times to build confidence before transitioning to other ways to present information, either on their own or in smaller groups/pairs.  |
| Curriculum integration: | Build upon presentation skillsCollaborative workDemonstrate knowledge of core themes and concepts |

Now**,** identify what tasks are involved in your creation and estimate how much time it will take to complete them. It’s not a commitment to a particular approach, rather a guide for you to anticipate what will be required.

Enter an ‘X’ in any column next to a task your creation will entail, and then predict how long it will take you to do (in hours).

|  |  |  |
| --- | --- | --- |
| **[ X ]** | **Task** | **Est. time (in hrs)** |
| X  | Generate ideas | 0.5 |
| x  | Conduct research |  0.5 |
|   | [Storyboard](https://en.wikipedia.org/wiki/Storyboard) |   |
|   | Write script |   |
|   | Find graphics (don’t forget to attribute!) |   |
|   | Create graphics |   |
|   | Record & edit audio |   |
|   | Record & edit video |   |
| x  | Write copy (text) |  0.10 |
|   | Design website (or style web authoring tool, like Scalar or Prezi) |   |
|   | Write code |   |
|   | Identify and remedy any accessibility barriers (e.g. captioning) |   |
|  x | Review for errors |  0.10 |
|   | Other: |   |
|   | Other: |   |
|   | Other: |   |
|   | Other: |   |