## **Technology-Enabled Activity Planning Document**

This document may help you plan your creation, as well as encouraging you to estimate how much time you will need to invest.

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| --- | --- |
| Title: | *Group work facilitation on the Passport database tool*[*https://www-portal-euromonitor-com.stlawrence.idm.oclc.org/magazine/homemain/*](https://www-portal-euromonitor-com.stlawrence.idm.oclc.org/magazine/homemain/)*the portal can be accessed via the institute where I teach.*  |
| Tool using: | International Business research and markets’ analysis  |
| Idea: | The purpose of this tool is to facilitate collaborative use of the Passport Database software among student groups, allowing them to support and enhance each other's decision-making and search criteria. While individual students can utilize the tool for a single session without the ability to save or share outcomes, I envision the Passport software being accessed through shared group credentials, enabling real-time sharing of search and decision-making activities akin to Google Docs. |
| Curriculum integration: | [*List any curriculum concepts/skills/activities that the tech creation will either include, assess, or build upon* ]The development would require the following skills* Knowledge about the Passport software in terms of navigation and search capabilities.
* Coding skills to integrate the software’s API in a shareable account for multiple users.
* Permissions from the software owner – via the institution
 |

Now**,** identify what tasks are involved in your creation and estimate how much time it will take to complete them. It’s not a commitment to a particular approach, rather a guide for you to anticipate what will be required.

Enter an ‘X’ in any column next to a task your creation will entail, and then predict how long it will take you to do (in hours).

|  |  |  |
| --- | --- | --- |
| **[ X ]** | **Task** | **Est. time (in hrs)** |
|  XX | * Pre-knowledge assessment design for students
* Consultations with the relevant entities, authorities, and institutions
* Permissions and approvals.
* Platform design
* Platform development
* Draft and light use
* Training students and faculty members
* Developing and updating the list of authorized users
* Post-launching activities
 | 2 hrs8 hrs |
|   | Conduct research* Comparison with similar platforms
 | 5 hrs  |
|   | [Storyboard](https://en.wikipedia.org/wiki/Storyboard) |   |
|   | Write script |   |
|   | * Find graphics (don’t forget to attribute!)
* Include the existing tool interface.
* Find a multi-user cloud platform graphics.
 |  2 hrs |
|   | Create graphics* Annotate the existing interface.
* Create relevant mind maps to show the points of work and integrated design.
 |   |
|   | Record & edit audio |   |
|   | Record & edit video |   |
|   | Write copy (text) |   |
|   | Design website (or style web authoring tool, like Scalar or Prezi) |   |
|   | Write codeI expect it to take days  |  60 hrs |
|   | Identify and remedy any accessibility barriers (e.g. captioning) |   |
|   | Review for errorsConduct a light test with existing users at different locations, i.e., different campuses belonging to the same institute.  |  16 hrs  |
|   | Other: |   |
|   | Other: |   |
|   | Other: |   |
|   | Other: |   |