## **Technology-Enabled Activity Planning Document**

This document may help you plan your creation, as well as encouraging you to estimate how much time you will need to invest.

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| Title: | *Group work facilitation on the Passport database tool*  [*https://www-portal-euromonitor-com.stlawrence.idm.oclc.org/magazine/homemain/*](https://www-portal-euromonitor-com.stlawrence.idm.oclc.org/magazine/homemain/)  *the portal can be accessed via the institute where I teach.* |
| Tool using: | International Business research and markets’ analysis |
| Idea: | The purpose of this tool is to facilitate collaborative use of the Passport Database software among student groups, allowing them to support and enhance each other's decision-making and search criteria.  While individual students can utilize the tool for a single session without the ability to save or share outcomes, I envision the Passport software being accessed through shared group credentials, enabling real-time sharing of search and decision-making activities akin to Google Docs. |
| Curriculum integration: | [*List any curriculum concepts/skills/activities that the tech creation will either include, assess, or build upon* ]  The development would require the following skills   * Knowledge about the Passport software in terms of navigation and search capabilities. * Coding skills to integrate the software’s API in a shareable account for multiple users. * Permissions from the software owner – via the institution |

Now**,** identify what tasks are involved in your creation and estimate how much time it will take to complete them. It’s not a commitment to a particular approach, rather a guide for you to anticipate what will be required.

Enter an ‘X’ in any column next to a task your creation will entail, and then predict how long it will take you to do (in hours).

|  |  |  |
| --- | --- | --- |
| **[ X ]** | **Task** | **Est. time (in hrs)** |
| X  X | * Pre-knowledge assessment design for students * Consultations with the relevant entities, authorities, and institutions * Permissions and approvals. * Platform design * Platform development * Draft and light use * Training students and faculty members * Developing and updating the list of authorized users * Post-launching activities | 2 hrs  8 hrs |
|  | Conduct research   * Comparison with similar platforms | 5 hrs |
|  | [Storyboard](https://en.wikipedia.org/wiki/Storyboard) |  |
|  | Write script |  |
|  | * Find graphics (don’t forget to attribute!) * Include the existing tool interface. * Find a multi-user cloud platform graphics. | 2 hrs |
|  | Create graphics   * Annotate the existing interface. * Create relevant mind maps to show the points of work and integrated design. |  |
|  | Record & edit audio |  |
|  | Record & edit video |  |
|  | Write copy (text) |  |
|  | Design website (or style web authoring tool, like Scalar or Prezi) |  |
|  | Write code  I expect it to take days | 60 hrs |
|  | Identify and remedy any accessibility barriers (e.g. captioning) |  |
|  | Review for errors  Conduct a light test with existing users at different locations, i.e., different campuses belonging to the same institute. | 16 hrs |
|  | Other: |  |
|  | Other: |  |
|  | Other: |  |
|  | Other: |  |