## **Technology-Enabled Activity Planning Document**

This document may help you plan your creation, as well as encouraging you to estimate how much time you will need to invest.

|  |  |
| --- | --- |
| Title: | Increasing confidence of student’s skills to engage with course material. |
| Tool using: |  *Notion* |
| Idea: | Notion can be used for writing, planning, collaborating, organizing and even journalling, in both personal ad academic life.  |
| Curriculum integration: | Students can use Notion for their personal lives, including habit tracking, meal planning, resume planning, so why not include this for developing study blocks, assignment dates, reading lists. This way, the disconnect between personal and academic lives for students become less distanced, and the confidence of organizing their personal lives can carry over to confidence in their academic lives.  |

Now**,** identify what tasks are involved in your creation and estimate how much time it will take to complete them. It’s not a commitment to a particular approach, rather a guide for you to anticipate what will be required.

Enter an ‘X’ in any column next to a task your creation will entail, and then predict how long it will take you to do (in hours).

|  |  |  |
| --- | --- | --- |
| **[ X ]** | **Task** | **Est. time (in hrs)** |
|   | Generate ideas |  .5 |
|   | Conduct research |  2 |
|   | Storyboard |   |
|   | Write script |  1 |
|   | Find graphics (don’t forget to attribute!) |   |
|   | Create graphics |   |
|   | Record & edit audio |   |
|   | Record & edit video |   |
|   | Write copy (text) |   |
|   | Design website (or style web authoring tool, like Scalar or Prezi) |   |
|   | Write code |   |
|   | Identify and remedy any accessibility barriers (e.g. captioning) |  1 |
|   | Review for errors |  .5 |
|   | Other: |   |
|   | Other: |   |
|   | Other: |   |
|   | Other: |   |